

## OFFICE OF THE REGISTRAR :: DIBRUGARH UNIVERSITY :: DIBRUGARH

## APPLICATION FORM FOR COLLEGE/INSTITUTE TRANSFER WITHIN THE AFFILIATED/PERMITTED COLLEGES OF DIBRUGARH UNIVERSITY (Applicable for FYUGP and BA/B.Sc./B.Com Programmes in CBCS)

Part:	A: General Information: 1. Name of the Applicant		:					
	2.	Father's Name	:					
	3.	Home Address	:					
	4. N	Jame & Address of the Colleg	PINPhonee/Institute presently studying:					
	5.	Class presently studying	(a) Semester(b)Stream.					
			(c) Roll No(d) D.U. Registration No					
	6.	6. Name of the College from where transfer is sought:						
	7. Name of the College in where admission is sought:							
	8. Reason for seeking Transfer (to be supported by documentary evidence):							
Part 1	B: Dec	clarations:						
9.	<b>Declarations by the Applicant:</b> I hereby declare that the particulars furnished above are true and correct to the best of my knowledge. If anything found to be false or incorrect, I shall be liable to be debarred from appearing the examinations concerned or face any disciplinary action that deemed fit by the University.							
	Date:							
			Signature of the Applicant					
10.	Declaration by the Principal of the College from where transfer is sought:							
	I hereby declare that the above reason stated by the applicant for seeking transfer from my college is true and valid and he/she may be accorded permission for college transfer. I have verified all the documents stated at SI. No. 12							
	Date:							
			Signature of the Principal with Seal					

11.	<b>Declaration by the Principal of the College where admission is sought:</b> I hereby declare that if permission is accorded, the applicant will be admitted in my college and accordingly his/her admission records shall be communicated to the University on time.					
	Date:					
	Signature of the Principal with Seal					
12.	Documents to be attached:					
	a. Transfer Certificate from the College					
	b. Documents to justify transfer as per Sl No. 8 above					
	c. Class Attendance Certificate					
	d. Records of Internal Assessment of all previous semesters					
	e. Attested copies of mark sheet of all previous semesters					
	f. Admission Receipts of all previous semesters					
	g. College Transfer fee 1000/- (One Thousand) Rupees only.					
<i>N.B.</i>	Permission for Transfer shall be accorded by the University only in the month of December-January and June-July of every academic session. In no circumstances, the University shall grant permission for transfer beyond these months.					
	FOR OFFICE USE ONLY					
13.	Verification: All requisite information, declaration and documents submitted by the applicant has been verified and found to be correct, Permission for transfer may be granted.					
	Date: Section Officer (Academic) Dibrugarh University					
 14.	Recommendation from the Examination Branch:					
	The permission for transfer of the applicant recommended as above may be accorded provided the applicant takes admission in the College/institute by(Date)					
	Date:					
	Controller of Exams/Deputy Controller of Exams (A/B/C)  Dibrugarh University					
	PERMISSION FOR TRANSFER					
Refere	ence: Date:					
	As recommended by the above, Mr./Msis granted					
transf	ssion to take admission in					
Date:	Deputy Registrar (Academic)					

Deputy Registrar (Academic) Dibrugarh University